



Commercial Facility Maintenance

Open Position: North Tower General Maintenance

Reports To: Property Manager and Building Engineer

Description: The ideal candidate will perform basic repairs and preventative maintenance requests and should be highly skilled with various hand and power tools, as well as, able to read blueprints and repair manuals. This position combines both hands-on and technical skills to perform various assigned facility maintenance tasks and projects.

This full-time position is located in Wampold's Commercial Division. The job description includes but is not limited to the listed duties.

Duties:

- Perform routine building maintenance
- Hands-on completion of all maintenance and repair duties as assigned
- Completion of repair work orders as directed
- Detail building(s) as requested
- Power wash
- Maintain neat and orderly organization of maintenance supply rooms
- Complete daily and weekly rounds sheet
- Monitor the property for liability issues and make immediate recommendations for corrective resolutions to reporting supervisor or property manager
- Monitor grounds and parking garages at assigned building locations
- Eye for detail and organization
- Other duties as assigned

Basic Skills and Work Experience:

The successful job applicant for this position must have the following experience/training, skill/knowledge, and aptitude.

- PLUMBING – Basic general knowledge of minor repairs
- ELECTRICAL – Basic general knowledge of minor repairs
- CARPENTRY – Basic general knowledge of minor repairs
- PAINTING - Ability to paint with brush and roller, to use caulking, spackling and wood filler in preparation for painting; knowledge of paint product differences and applications - latex/oil, flat/gloss, and interior/exterior finishes.
- Specialty field certifications would be favorable but not required.



Commercial Facility Maintenance

Other General Skills:

- Can follow written directions and schedules and complete written job related forms.
- Understands the importance of and is committed to producing high quality work through attention to detail, as well as, the scheduled quantity of work and strong time management skills necessary to meet deadlines.
- Understands the importance of and is committed to working with all on-site employees as a team member by being punctual and dependable in meeting work schedules.

To apply:

To be considered for this position, send a resume' and (3) professional work references in PDF format to jobs@wampold.com.